

## Board of Education

### Public Participation at Board of Education Meetings and Petitions to the Board

At each regular and special open meeting, members of the public and District employees may comment to or ask questions of the Board of Education, subject to reasonable constraints.

The individuals appearing before the Board are expected to follow these guidelines:

1. Address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President.
2. Identify oneself and be brief. Ordinarily, comments shall be limited to 5 minutes. In unusual circumstances, and when an individual has made a request in advance to speak for a longer period of time, the individual may be allowed to speak for more than 5 minutes.
3. Observe the Board President's decision to shorten public comment to conserve time and give the maximum number of individuals an opportunity to speak.
4. Observe the Board President's decision to determine procedural matters regarding public participation not otherwise covered in Board policy.
5. Conduct oneself with respect and civility toward others and otherwise abide by Board policy, 8:30, *Visitors to and Conduct on School Property*.

Petitions or written correspondence to the Board shall be presented to the Board in the next regular Board packet.

### Delegation

1. The Board President will ask for a statement of the issue.
2. Speakers for and against the issue: The Clerk of the Board will secure the names of all those persons wishing to be heard before the Board. Those desiring to speak will indicate whether they are for or against the issue involved. Persons not responding to the Clerk's request will not be heard. The President may set a reasonable time limit for each speaker.
3. Position of the Board: At any point during the discussion the Board President will briefly state the present position of the Board and Board policies in effect that were used to develop this position. If official action has not been taken on the issue, the President may so state and summarize briefly the arguments on both sides of the issue. Other members of the Board may also be heard at this time.
4. Board to Answer Questions: After the speakers for and against the issue have been heard, the President will indicate that questions pertaining directly to the issue involved may be directed to the Board.
5. Action by the Board: Upon a ruling by the President closing the public discussion the Board may proceed with its deliberations and take whatever action it deems advisable.

The Board at any meeting by a majority vote will take the issue under submission and continue the discussion from time to time over a period not to exceed 30 days. If the issue warrants extensive and detailed examination, the Board may call a Public Hearing within 30 days. Within 30 days after the close of these discussions or hearing, the Board will give its decision on the issue.

LEGAL REF.: 5 ILCS 120/2.06.  
105 ILCS 5/10-6 and 5/10-16.

CROSS REF.: 2:220 (Board of Education Meeting Procedure), 8:10 (Connection with the  
Community), 8:30 (Visitors to and Conduct on School Property)

ADOPTED: March 18, 2013