

**BROOKWOOD SCHOOL DISTRICT 167
REGULAR MEETING - MARCH 12, 2012
BOARD ROOM - ADMINISTRATIVE & DIAGNOSTIC CENTER**

I. CALL TO ORDER

The regular meeting of the Brookwood School District 167 Board of Education was called to order by President Deborah Birmingham at 7:30 p.m.

Following the Pledge of Allegiance, roll call was answered by: J. Dixon, L. Wheeler, Pettis, M. Plott, and D. Birmingham. 5 Present
2 Absent

Absent: S. Brunson and A. Taylor

II. CITIZEN'S COMMENTS

None

III. APPROVAL OF MINUTES

The February 6, 2012 special meeting minutes were approved. The February 13, 2012 regular and closed meeting minutes were approved. The February 22, 2012 special and closed meeting minutes were approved. Dixon/Wheeler Special,
Regular, and
Closed Meeting
Minutes
Approved
5-0

V. APPROVAL OF BILLS AND PAYROLL

Bills totaling \$351,624.06, the February actual payroll of \$614,132.21 and the March payroll as per agreements were approved. Plott/Pettis Bills/
Payroll
Approved
5-0

Arthur Taylor arrived at 7:55 p.m.

V. REPORTS

A. Superintendent's Report--See attached.

B. President's Report

1. Donna Gayden, Administrator for the Village of Glenwood, discussed an intergovernmental agreement which would build a bridge between the Village and the School District and would allow collaboration on grants, events, projects, etc. She stated she hoped

to have the intergovernmental agreement approved in May.

- 2. Ms. Birmingham presented the Public Policy Documents for discussion. The documents consist of a letter with an attachment, a newsletter, a public opinion survey, and a phone survey. The Board reviewed the documents and suggested changes and revisions. Dr. Hollich will have the changes/revisions made and the revised documents will be voted on at a special Board meeting on March 15, 2012.

C. Committee Reports None

D. Board Member Comments

- 1. Mr. Dixon reported that he attended the pre-construction meeting regarding the life safety project.

VI. READING OF COMMUNICATIONS

There was one Freedom of Information Request regarding contracts for instructional therapy, occupational therapy, and physical therapy and it has been responded to.

VII. CLOSED SESSION

<p>The Board went into closed session at 9:25 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee for the public body or against legal counsel for the public body to determine its validity and student discipline. Plott/Dixon</p>	<p>Into Closed Session Approved 6-0</p>
--	---

<p>The Board returned from closed session at 10:10 p.m. Dixon/Taylor</p>	<p>Return From Closed Session Approved 6-0</p>
--	--

VIII. RECOMMENDED ACTION

<p>A1. The employment of Kelly Bowling, Playground Supervisor for Brookwood Middle School was approved effective March 13, 2012 at a salary of \$12.15 per hour. Traci Mapp was hired as a half-time Communications</p>	<p>K. Bowling, T. Mapp Hired; E. Griffin Dismissed</p>
---	--

Coordinator effective March 19, 2012 at a salary of \$35,000 prorated. Evelyn Griffin was dismissed as a Playground Supervisor at Hickory Bend School effective March 13, 2012. Plott/Taylor	Approved 4-2
--	-----------------

Comment: Ms. Birmingham stated she was in favor of a Communications Coordinator from the community.

A2. Second year contracts for the 2012-2013 school year were awarded to Josephine Blackmon, Kimberley Blackwell, Clare Hines, Tanaya Matthews, Melissa Nelson, Ali Pedersen, Angela Sanchez, Myiesha Spates, Sara Warner, and Brittany Washington. Third year contracts for the 2012-2013 year were awarded to Adekunle Adegbelemi, Kitzy Becerril, Monica Brown, Bridget Duggan, Joseph Herald, Muriel McClam-Hollimon, Cynthia Myles, Meha Patel, Elizabeth Ribbens, and Chanae Ross. Fourth year contracts for the 2012-2013 year were awarded to Colleen Beecher, Matthew Brandt, Emily Chilczenkowski, Roberta Donald, Sara Duffy, Stacy Harvey, Onquanette Pierce, Jessica Robles, Brittany Sharpe, and Melanie Simon. Tenure for the 2012-2013 year was granted to Rachel Belka, Nickolaus Betts, Jenny Binning, Colleen Byrne, Nicole Connors, Brad Meyer, Carolyn Nyhan, Matthew Schmalz, Ashley Taylor, and Deeanna Torres. Half-time contracts for the 2012-2013 year were awarded to Elaine Costello and Suzanne Donovan. The resignations of Michael Sedor, Desiree Trujillo, and Jennifer Turner were accepted the end of the 2011-2012 school year. Plott/Taylor	2 nd Year, 3 rd Year, 4 th Year Contracts; Tenure; Half-time Contracts; M. Sedor, D. Trujillo, J. Turner Resignations Approved 6-0
---	---

Comment: Mrs. Plott commented on what an awesome teacher, coach, and mentor Mr. Sedor was.

A3. Hillary Schwartz, fourth year teacher, was dismissed effective the end of the 2011-2012 school year. Taylor/Dixon	Dismissal of H. Schwartz Approved 6-0
B. The second reading of Board policy 6125, Copyright was approved. Dixon/Taylor	2 nd Reading Policy 6125 Approved 6-0

- C. The Board approved the second reading of the Staff Technology Equipment Agreement for Board Policy 6140 - Internet Safety -- Permissible Use of District Computers and Use of District Means to Access the Internet. Plott/Taylor
2nd Reading Staff Technology Equipment Agreement Approved 6-0
- D. The Board approved the addition of two full-time equivalent Spanish teachers to the staffing plan for the 2012-2013 school year. Taylor/Plott
Addition of Two Full-time Spanish Teachers Approved 6-0

Comment: Mrs. Pettis asked if there will be one Spanish teacher at the Middle School and one at the Junior High. Mr. Dixon felt that \$50,000 for materials seemed high. Dr. Hollich responded that it was only an estimate. One class set will be needed for the Middle School and one class set will be needed for the Junior High. Mrs. Plott asked how Spanish will impact lesson times. Dr. Hollich responded that they will need to look at the schedule.

- E. The Board approved Brookwood School District 167's Strategic Action Plan Goals and Objectives for 2012-2014. Dixon/Taylor
Strategic Action Plan Goals & Objectives Approved 6-0
- F. The Board approved change order no. 1-- Metropolitan Corporation for life safety and related work at various schools. Taylor/Plott
Change Order 1 Metropolitan Corporation Approved 6-0

Comment: Mrs. Wheeler asked what this change was for. Mr. Charleston responded that it closes out the life safety work from last year's project. It came under budget by \$5,700.

- G. The Board approved the purchase of Board Books for \$2,000. Taylor/Dixon
Purchase of Board Books Approved 6-0

Comment: Mr. Dixon asked if e-rate will pay for this item. Dr. Hollich responded no and it will not pay for the laptop computers either. E-rate will pay for increased bandwidth.

- H. The Board awarded the bid for 2012 life safety and related work to Stronghold Corporation, Monee, IL, not to exceed \$1,400,000. Plott/Taylor Bid for Life Safety & Related Work Approved 4-2

Comment: Mrs. Wheeler asked if all the items are in the life safety summary. Dr. Hollich responded no but they are necessary. Mrs. Wheeler asked how they can be included in the life safety bid if they were not in the life safety summary. Dr. Hollich responded that the architect felt that life safety funds could be used for those items. Mrs. Wheeler asked if the partitions at Hickory Bend will be removed and replaced with walls. Dr. Hollich responded yes. Mrs. Wheeler asked if we want to spend the overage out of the general fund or not.

- I. It was moved by J. Dixon and seconded by M. Plott to table the e-rate action item until the special Board meeting on March 15, 2012. Table E-Rate Action Item Approved 6-0

Comment: Mr. Taylor asked why the e-rate item is being tabled. Ms. Birmingham stated it will be discussed at the special meeting on Thursday.

- J. The Board voted to solicit bids for breakfast and lunch for the 2012-2013 school year. Plott/Taylor Solicit Bids Breakfast/Lunch Approved 6-0
- K. The Board approved summer school for 2012 as presented. Taylor/Plott 2012 Summer School Approved 6-0

Comment: Mr. Dixon asked what Title I funds are. Dr. Hollich responded they are federal grant funds to be used for improvement of instruction. There are two kinds of Title I funds, targeted assistance and school-wide. We qualify for school-wide funds due to our

poverty level. Mrs. Pettis asked if the enrichment part of summer school was new this year. Dr. Hollich responded yes. Ms. Birmingham commended Dr. Hollich and the staff who worked on this program.

- | | |
|---|---|
| L. The Board approved the purchase of Achieve 3000 summer program at a cost not to exceed \$11,500. Plott/Dixon | Achieve 3000
Purchase
Approved
6-0 |
|---|---|

Comment: Mrs. Pettis asked exactly what this program was. Dr. Hollich explained that it is a on-line software subscription program to provide instruction in the acquisition of reading comprehension skills.

- | | |
|---|---|
| M. The Board approved the Explore program as presented. Dixon/Wheeler | Explore
Program
Approved
6-0 |
| N. The Board approved the purchase of nine ThinkPad laptop computers from GovConnection, Inc. at a cost not to exceed \$7,800. Wheeler/Taylor | Laptop
Computer
Purchase
Approved
6-0 |
| O. Moved by A. Taylor, seconded by M. Plott to table the approval of the public policy documents until the special Board meeting on March 15, 2012. | Table
Approval of
Public Policy
Documents
Approved
6-0 |
| P. The Board approved the printing of the public policy documents from West Chicago Printing at a cost not to exceed \$5,100. Plott/Taylor | Printing of
Public
Policy
Documents
Approved
6-0 |
| Q. The Board approved the District to cover the cost of the chaperones for the 2012 band/choir trip not to exceed \$3,400. Plott/Taylor | Cost of
Chaperones
Paid by
District
Approved
6-0 |

Comment: Mrs. Pettis asked how the chaperones were paid last year. Dr. Hollich responded the cost of the

chaperones was rolled into the cost of the trip for the students. This action will bring the cost of the trip back down to last year's cost. Mrs. Wheeler asked if the chaperone were paid a salary. Dr. Hollich responded no but they do get incentive bonus points.

- | | |
|--|--|
| <p>R. The Illinois School Code permits Boards of Education to expel a student for up to two years. The Board approved student 11-12F's suspension of 10 days be upheld; that student 11-12F be expelled for the remainder of the 2011-2012 school year. In lieu of expulsion for the remainder of the 2011-2012 school year, student 11-12F will attend an alternative school to be chosen by the school district. Should student 11-12F not abide by the rules and regulations of the program at the alternative placement and/or be dismissed from the facility, the expulsion will be reinstated for the remainder of the time up to the end of the 2011-2012 school year. Plott/Taylor</p> | <p>Student Discipline Case 11-12F Approved 6-0</p> |
|--|--|

IX. OLD BUSINESS

Dr. Hollich provided the Board with an update on Enhancing Education Through Technology, Maintenance of HVAC Systems, Lunch, Referendum Update, and Race to the Top.

- | | |
|-------------------------------|-------------|
| <p>X. <u>NEW BUSINESS</u></p> | <p>None</p> |
|-------------------------------|-------------|

XI. ANNOUNCEMENTS

- | | |
|---------------------------------|--|
| <p>Tuesday, March 13, 2012</p> | <p>-- Hickory Bend Community Readers Day</p> |
| <p>Friday, March 16, 2012</p> | <p>-- End of Quarter Three\ 2:00 p.m. Dismissal</p> |
| <p>Monday, March 19, 2012</p> | <p>-- Junior High Career Day</p> |
| <p>Tuesday, March 20, 2012</p> | <p>-- Bilingual PAC, Longwood, 6:30 p.m.</p> |
| <p>Thursday, March 22, 2012</p> | <p>-- Longwood Mother/Son Dance, 6:30-8:30 p.m.</p> |
| <p>Friday, March 23, 2012</p> | <p>-- Report Cards Issued</p> |
| <p>Tuesday, March 27, 2012</p> | <p>-- PTA Meeting, Middle School, 7:00 p.m.</p> |
| <p>Thursday, March 29, 2012</p> | <p>-- Pre-Kindergarten Screening by Appointment Only</p> |

- Friday, March 30, 2012 -- Pre-Kindergarten
Screening by Appointment
Only
- Monday, April 9, 2012 -- April Board of Education
Meeting
- Friday, April 6 to
Friday, April 13, 2012 -- Spring Recess/No School

XII. CITIZEN'S COMMENTS

Mr. Linden asked how many students are expected in the Explore program. Dr. Hollich stated that in grades K-4, students flow in and out of the program based on the units being taught. At the Middle School, there is one fifth grade class and one sixth grade class. At the Junior High, students will be studying geometry or algebra.

Mr. Linden stated that the proposed new school would be approximately 60,000 square feet and asked the size of the present school. Dr. Hollich responded the present school is approximately 45,000 square feet.

Mr. Linden stated that the Finance Committee should discuss the debt structuring regarding the building of a new school.

XIII. ADJOURNMENT

The meeting adjourned at 11:06 p.m.
Dixon/Plott

Meeting
Adjourned
All AYE

Deborah M. Young
Recording Clerk

Secretary

President

Present: J. Charleston, R. Patterson, O. Nowels, S. Bragg,
B. Lindsay, J. Blackmon, S. Price, T. Mapp, B. Meyer,
J. Larson, P. Czaphowicz, M. Myers, D. Gayden,
S. Donovan, E. Kirtley, R. Moehlig, W. Linden, B. Whalen,
and R. Gosha.

BROOKWOOD SCHOOL DISTRICT 167

Superintendent's Report

March, 2012

1. Dr. Hollich reported that the deadline to file e-rate proposals is March 19, 2012.
2. Mr. Charleston gave a brief budget update stating that not much has changed since last month and the budget is right on track. He mentioned that the recent talk of pension reform could impact the budget.
3. Dr. Hollich presented a powerpoint presentation on the proposed Explore Program. The Explore program features a new structure and procedures for the District's gifted program.

**BROOKWOOD SCHOOL DISTRICT 167
CLOSED SESSION MEETING
March 12, 2012**

Closed Session Meeting Minutes

Present: J. Dixon, L. Wheeler, C. Pettis, M. Plott, D. Birmingham,
A. Taylor, and P. Hollich

Closed session began at 9:25 p.m.

The Board discussed the discipline case of student 11-12F.

The Board discussed the proposed Communications Coordinator position.

Closed session ended at 10:10 p.m.

Respectfully submitted:

Secretary
Board of Education

President
Board of Education