

**BROOKWOOD SCHOOL DISTRICT 167  
REGULAR MEETING - JUNE 11, 2012  
BOARD ROOM - ADMINISTRATIVE & DIAGNOSTIC CENTER**

I. CALL TO ORDER

The regular meeting of the Brookwood School District 167 Board of Education was called to order by President Melinda Plott at 7:30 p.m.

Following the Pledge of Allegiance, roll call was answered by: J. Dixon, L. Wheeler, S. Brunson, C. Pettis, M. Plott, D. Birmingham, and A. Taylor

7 Present
0 Absent

II. HEARING RE: POLICY 6:235

The Board reviewed the changes and updates to policy 6:235, Access to Electronic Networks. The Superintendent is seeking emergency approval of revised policy 6:235 this evening.

III. CITIZEN'S COMMENTS

None

IV. APPROVAL OF MINUTES

The May 14, 2012 regular meeting minutes and the May 14, 2012 closed session meeting minutes were approved. Taylor/Brunson

Regular/  
Closed  
Session  
Meeting  
Minutes  
Approved  
7-0

V. APPROVAL OF BILLS AND PAYROLL

Bills totaling \$371,142.90, the May actual payroll of \$627,777.61 and the June payroll as per agreements were approved. Taylor/Brunson

Bills/  
Payroll  
Approved  
7-0

Comments: Mrs. Wheeler had a concern regarding the bill from Midwest Environmental as to whether it was an estimate of work to be done or work that has been completed. Mr. Charleston responded that it was for inspection and testing, but no cleanup. Mrs. Wheeler had a concern regarding the heating and cooling repair bill. Mr. Charleston responded that these are the normal, monthly repair costs.

VI. REPORTS

A. Superintendent's Report--See attached.

B. President's Report

1. Mrs. Plott stated that students are so excited with the student enrichment program. Dr. Hollich commended Jill Larson for her scheduling of summer school.
2. Mrs. Plott stated that Mr. Dixon will continue as Chair of the Finance Committee with the same committee members. Mrs. Wheeler will remain as the Chair of the Building & Grounds Committee with the same members, although two members may be resigning. Ms. Birmingham has declined the chairperson position of the Policy Committee. Mr. Taylor will be the Chair of the Personnel Committee with some remaining committee members and some new members. Mrs. Pettis and Mr. Gosha will discuss the possibility of combining the Male Parent Advisory Committee (MPAC) with the Watch Dog organization.
3. Mrs. Plott reported that all Board members must complete the Open Meetings Act training before the end of December, 2012. The training can be done on-line.

C. Committee Reports

None

D. Board Member Comments

1. Ms. Birmingham stated that there are certain procedures in Robert's Rules of Order regarding standing committees and she will share this information with Mrs. Plott.
2. Mrs. Pettis stated that the golf outing was a lot of fun. Dr. Hollich thanked all the sponsors and participants.

VII. READING OF COMMUNICATIONS

There was one Freedom of Information Request asking for the District's approved bills for the last five months and the request has been responded to.

VIII. CLOSED SESSION

There was no motion to go into closed session. Closed session was not held.

IX. RECOMMENDED ACTION

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| <p>A1. The resignation of Dolores Luxford, paraprofessional at Hickory Bend School, was accepted effective May 25, 2012. The retirement of Linda Parise, Library Clerk at Brookwood Junior High School, was accepted effective June 30, 2012. Etholia Holmes was hired as the secretary at Longwood School effective August 1, 2012 at a salary based on the new USA Agreement. Dixon/Taylor</p> | <p>D. Luxford Resigned;<br/>L. Parise Retirement;<br/>E. Holmes Hired<br/>Approved<br/>7-0</p> |
| <p>A2. The resignations of Elaine Costello, teacher, and Sabrina Mandler, teacher, were accepted effective May 25, 2012. Brunson/Taylor</p>  | <p>E. Costello,<br/>S. Mandler Resigned<br/>Approved<br/>7-0</p>                               |
| <p>B. The Art curriculum adoption was approved. Dixon/Taylor</p>   | <p>Art Curriculum<br/>Approved<br/>7-0</p>   |
| <p>C. The Resolution of the Board of Education of Brookwood School District 167, Cook County, Illinois Ascertaining the Prevailing Rate of Wages for Laborers, Workmen and Mechanics Employed on Public Works of Said Village was approved. (See attached resolution) Taylor/Dixon</p>   | <p>Prevailing<br/>Wage Rate<br/>Resolution<br/>Approved<br/>7-0</p>                            |
| <p>D. The Board approved the Collective Liability Insurance Cooperative (CLIC) quotes for property/casualty and student accident insurance in the amount of \$49,775 and fiduciary liability insurance in the amount of \$2,050 for a total annual premium of \$51,825 for the 2012-2013 school year. Dixon/Taylor</p>   | <p>Liability<br/>Insurance<br/>Approved<br/>7-0</p>  |
| <p>E. The Board approved a Resolution Designating Interest Earnings for fiscal year 2012-2013. (See attached resolution) Brunson/Taylor</p>  | <p>Resolution<br/>Designating<br/>Interest<br/>Earnings<br/>Approved<br/>7-0</p>               |

Comment: Mrs. Wheeler asked where the district's interest earnings appear in the budget. Mr. Charleston responded that they appear as part of local revenue.

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| F. The Board approved the waiver of book fees for all students for the 2012-2013 school year. Brunson/Taylor | Waiver of Book Fees 2012-2013 Approved 7-0 |
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Comment: Mrs. Pettis asked if this is the same situation as last year. Mr. Charleston responded yes. The amount of money we collect has been declining each year and the program worked well last year.

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| G. The Board approved the bid from Preferred Meal Systems, Inc. for food service for the 2012-2013 school year at a cost per unit of \$0.910 for breakfast; \$1.690 for lunch K-4; \$1.760 for lunch 5-8; and \$0.700 for after-school snack. Birmingham/Wheeler | Food Service Bid Approved 7-0 |
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Comment: Mrs. Pettis asked why the district had to bid for food service. Mr. Charleston responded that Preferred Meal Systems, Inc. declined to renew their contract and we had to go to bid. Dr. Hollich explained that next year, all schools will have a hot breakfast twice a week. Grades 5-8 will have two selections to choose from each day and they will have the option of a side salad to augment their lunch. Mrs. Plott asked if the district received the fruit and vegetable grant for next year. Dr. Hollich responded yes.

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| H. The Board approved to keep closed the December 18, 2006; March 22, 2010 #1 & #2; February 14, 2011; March 14, 2011; April 18, 2011 #2; and the May 9, 2011 closed session minutes. Taylor/Dixon | Closed Session Minutes Remain Closed Approved 7-0 |
| I. The Board adopted revised policy 6:235, Access to Electronic Networks. Taylor/Dixon   | Policy 6:235 Adopted 7-0                          |

X. ANNOUNCEMENTS

- Tuesday, June 12, 2012      --      Special Board Meeting,  
7:00 p.m.
- Monday, June 25, 2012      --      Special Board Meeting,  
7:00 p.m.
- Monday, July 9, 2012      --      July Board of Education  
Meeting

XI. CITIZEN'S COMMENTS

Mr. Linden complimented Mrs. Pettis for introducing a whole new aspect to the game of golf.

Mr. Linden asked what the actual cost will be to get the referendum question on the ballot. Dr. Hollich responded that she will find out and let him know. She stated that the costs related to the referendum will be paid by non-Board monies.

Mr. Malone stated that the district shouldn't cut corners when building the new school. He felt the school needs a gym and asked what the difference in cost would be for a competition size gym vs. a regular size gym. Dr. Hollich responded approximately \$400,000. Mr. Malone stated the district should do it right the first time.

XII. ADJOURNMENT

The meeting adjourned at 8:45 p.m.	Meeting
Taylor/Dixon	Adjourned
	All AYE

Deborah M. Young  
Recording Clerk

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Secretary

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President

Present: J. Charleston, R. Patterson, O. Nowels, S. Bragg,  
B. Lindsay, P. Czaphowicz, T. Plott, B. Whalen,  
W. Linden, C. Malone, T. Hemphill, and A. Lucas.

## BROOKWOOD SCHOOL DISTRICT 167

### Superintendent's Report

June, 2012

1. Mr. Charleston gave a brief budget update stating the budget is still right on track. He also mentioned that the pension talks continue.
2. Dr. Hollich announced that the district has received the School Maintenance Grant in the amount of \$50,000. The money will be used to re-roof the west wing of Brookwood Junior High School next summer. After the work is done, there will be a twenty-year guarantee on that part of the roof.
3. Dr. Hollich reported on the referendum. Baum & Associates were here last month and reviewed the paper and phone surveys. It was the consensus to build a new Brookwood Middle School. The Board discussed whether the referendum question will be an action item at the July Board meeting. Mr. Dixon stated the community needs to know what the new school will look like. Ms. Birmingham stated that Mr. Hanley said that if the results were under 56%, he would not encourage a referendum unless there is a strong campaign. The District had 52% results and we will need a strong, well-organized referendum campaign. Ms. Birmingham stated we need to know what the maximum cost of the building will be, including cost overruns. Dr. Hollich stated that the building costs need to stay within the budget and a contingency for overruns is always built into the overall cost to build the building. Mrs. Plott stated that a new building will have a positive impact on the community and would like to see the referendum question on the July agenda. Dr. Hollich stated that the referendum question will be written by the attorney. Ms. Birmingham asked if the Board could see the referendum question before it is voted on. Dr. Hollich reiterated that the District will need a strong referendum committee and chairperson.