

**BROOKWOOD SCHOOL DISTRICT 167
REGULAR MEETING - JULY 9, 2012
BOARD ROOM - ADMINISTRATIVE & DIAGNOSTIC CENTER**

I. CALL TO ORDER

The regular meeting of the Brookwood School District 167 Board of Education was called to order by President Melinda Plott at 7:30 p.m.

Following the Pledge of Allegiance, roll call was answered by: J. Dixon, L. Wheeler, C. Pettis, M. Plott, D. Birmingham, and A. Taylor

6 Present
1 Absent

Absent: S. Brunson

II. CITIZEN'S COMMENTS

None

III. APPROVAL OF MINUTES

The June 4, 2012 special meeting minutes were approved. Taylor/Wheeler

Special Meeting
Minutes
Approved
6-0

Moved by D. Birmingham, seconded by A. Taylor to amend the agenda and add approval of the June 4, 2012 closed session minutes

Amend Agenda
Approved
6-0

The June 4, 2012 closed session meeting minutes were approved. Taylor/Dixon

Closed Session
Minutes
Approved
6-0

The June 11, 2012 regular meeting minutes were approved. Taylor/Birmingham

Regular Meeting
Minutes
Approved
6-0

The June 25, 2012 special meeting minutes were approved. Dixon/Taylor

Special Meeting
Minutes
Approved
5-0
1 Abstain

IV. APPROVAL OF BILLS AND PAYROLL

Bills totaling \$1,175,844.47, the June actual payroll of \$1,265,638.70 and the July payroll as per agreements were

Bills/
Payroll
Approved

approved. Dixon/Taylor

6-0

V. REPORTS

A. Superintendent's Report--See attached.

B. President's Report

1. Mrs. Plott called attention to the July 1, 2012 Sun Times article regarding tax bills and the interesting information the article contained.

C. Committee Reports

1. Mrs. Wheeler reported that the Building & Grounds Committee met on July 2, 2012. She reported that the life safety projects are ahead of schedule.

D. Board Member Comments

1. Ms. Birmingham stated she hoped the Board will take the time to review materials and come to reasonable decisions.
2. Mr. Taylor asked why Mr. Dixon is asking for Mr. Planera's contract again. Mr. Dixon stated that the current contract is for life safety and not a professional services contract. Ms. Birmingham stated that the Board needs clarity if we are to act responsibly. Mrs. Pettis stated that the Board should look to see if there is a good reason to change and look at Mr. Planera's past work. Mrs. Wheeler stated that a responsible Board member should ask questions. Mr. Dixon stated that he doesn't know if there is anything better out there with regard to an architect. Mr. Izzo explained that the statutes state if the district is satisfied with their current architect, it is not necessary to have a new contract for each new project. Selecting a new architect is not driven by price. The district must advertise, solicit letters of intent and specify qualifications, but they can't ask for rates. The District would evaluate and rank the architects who responded. They would talk to the architect ranked #1 and discuss price, then to the architect ranked #2 and discuss price, etc.

Cake was served for Jeff Charleston, Business Manager, who has accepted another position.

VI. READING OF COMMUNICATIONS

There were two Freedom of Information Requests. One asked for the District's social/emotional policies and the other asked for a list of 403b providers. Both requests have been responded to.

VII. CLOSED SESSION

The Board went into Closed Session at 8:20 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Dixon/Taylor	Into Closed Session Approved 6-0
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The Board returned from Closed Session at 10:37 p.m. Taylor/Wheeler	Return From Closed Approved 6-0
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VIII. RECOMMENDED ACTION

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| A1. The retirement of Roslon Seals, Clerk, was accepted effective June 30, 2012. Birmingham/Taylor | R. Seals Retirement
Approved
6-0 |
| A2. The resignation of Monica Brown was accepted effective June 22, 2012 and the resignation of Jeff Charleston was accepted effective June 30, 2012. Lauren Brewster was hired as a 6 th grade teacher effective August 23, 2012 at a salary of MA, Step G, \$43,699. Elizabeth Cullnan was hired as a Pre-K teacher effective August 23, 2012 at a salary of BA, Step A, \$36,329. Maribel Diaz was hired as a 7 th grade teacher effective August 23, 2012 at a salary of BA, Step A, \$36,329. Elizabeth Hitchcock was hired as a 7 th /8 th grade teacher effective August 23, 2012 at a salary of BA, Step C, \$38,041. JoeAnn Nash was hired as a 5 th grade teacher effective August 23, 2012 at a salary of MA, Step C, \$39,802. Wheeler/Birmingham | M. Brown, J. Charleston Resignations;
L. Brewster, E. Cullnan, M. Diaz, E. Hitchcock, J. Nash
Hired
Approved
6-0 |

- A3. Shawn Jackson was hired as principal of Hickory Bend School effective July 10, 2012 at a salary of \$88,000 base salary including retirement payments. Birmingham/Taylor
S. Jackson
Hired
Approved
5-1
- A4. Andrew Ziegler was hired as a Business Manager effective July 10, 2012 at a salary of \$88,000, which includes retirement benefits, for FY13 and a salary of \$98,000, which includes retirement benefits, for FY14. Taylor/Dixon
A. Ziegler
Hired
Approved
5-1
- A5. The Board of Education upheld the five day suspension without pay for employee 11-12I and added two days of suspension without pay for employee 11-12I. Employee 11-12I may return to work on Monday, July 16, 2012. Birmingham/Dixon
Employee
11-12I
Suspension
Upheld
Approved
6-0
- B. Midwest Environmental was granted the authority to go to bid to clean up the mold at Brookwood Junior High School. Dixon/Taylor
Midwest
Environmental
Bid Authority
Approved
6-0
- Comment: Mrs. Wheeler asked Dr. Hollich for pictures of the mold. Dr. Hollich will send the pictures electronically. Ms. Birmingham asked if it is going to cost \$50,000 for mold removal using bleach. Dr. Hollich responded that they have to wipe down all sections of the roof and each tile.
- C. The Board granted the Superintendent the authority to accept the lowest responsible bidder on behalf of the Board of Education for the clean up of mold at Brookwood Junior High School. Taylor/Plott
Accept
Lowest
Responsible
Bidder for
Mold Clean Up
Approved
4-2
- Comment: Mr. Dixon asked if it would be possible to have a special meeting to accept the bids.
- D. The Brookwood Junior High School fund raisers for the 2012-2013 school year to sell Van Gogh Fall/Spring and Fun Pack
Fund Raisers
Approved
6-0

pictures, sale of planners, and sale of World's Finest Chocolate were approved.
Birmingham/Taylor

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| <p>E. The motion to approve Mario Planera as architect of record for miscellaneous and ongoing professional architectural services as directed by the Board of Education including but not limited to: new construction, additions, renovations, and protection health safety failed.
Taylor/Plott</p> | <p>Mario Planera
as Architect
of Record
Motion
Failed
3-3</p> |
|--|---|

Comment: Ms. Birmingham stated that this contract needs extensive review. Mr. Dixon asked if this motion can be tabled. Mrs. Plott stated that Mr. Planera has kept us on the time schedule for life safety work, he presented a good overview of the life safety work, and he has proven trustworthy and loyal. Ms. Birmingham stated that it is imperative that we understand what we are being held accountable for. Ms. Birmingham asked if the Board could have a meeting with Mr. Planera to answer questions. Mr. Dixon asked if we could invite Mr. Planera to come at 7:00 p.m. to the August 13 Board meeting to answer the Board's questions. Mrs. Plott asked that Board members prepare questions ahead of time and send them to her by August 6th so she can give them to Mr. Planera prior to the meeting.

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| <p>F. The Board granted Srage Hauser the authority to seek a waiver from the Illinois General Assembly to increase the bonding authority of Brookwood School District 167.
Dixon/Birmingham</p> | <p>Srage Hauser
Seek Waiver
to Increase
Bonding
Authority
Approved
6-0</p> |
| <p>G. The Board approved a Resolution Providing for and Requiring the Submission of the Proposition of Issuing School Building Bonds to the Voters of School District 167, Cook County, Illinois at the General Election to be Held on the 6th Day of November, 2012. (See attached resolution)
Birmingham/Taylor</p> | <p>Building
Bonds
Resolution
Approved
6-0</p> |
| <p>H. The Board approved specified repairs and improvements to Brookwood Middle School</p> | <p>Repairs/
Improvements</p> |

not to exceed \$12,000.
Wheeler/Birmingham

to BMS
Approved
6-0

Comment: Mrs. Pettis asked if these items are in addition to the required life safety items. Dr. Hollich responded yes. Mrs. Wheeler stated that Mr. Anderson agreed with all these repairs/improvements to Brookwood Middle School.

- I. The Board approved the addition of 2.0 FTE Additional custodians. Custodians Birmingham/Wheeler Approved 6-0

Comment: Mrs. Plott asked if the District needs two additional custodians. Dr. Hollich responded that community activity in the buildings has increased. This would allow for one full-time day custodian and two full-time night custodians in each building.

IX. ANNOUNCEMENTS

- Monday, July 30, 2012 -- Special Board of Education Meeting, 7:00 p.m.
- Monday, August 13, 2012 -- August Board of Education Meeting
- Tuesday, August 14, 2012 -- Registration, 8:00 a.m.-2:00 p.m., Longwood School
- Wednesday, August 15, 2012 -- Registration, 2:00-8:00 p.m., Longwood School

X. CITIZEN'S COMMENTS

None

XI. ADJOURNMENT

The meeting adjourned at 11:15 p.m.
Taylor/Wheeler

Meeting
Adjourned
All AYE

Deborah M. Young
Recording Clerk

Secretary

President

Present: R. Patterson, O. Nowels, S. Bragg, B. Lindsay,
S. Price, P. Czaphowicz, S. Jackson, T. Mapp,
R. Seals, B. Prell, C. Malone, J. Henry, B. Jackson,
J. Charleston, and T. Charleston

BROOKWOOD SCHOOL DISTRICT 167

Superintendent's Report

July, 2012

1. Mr. Bill Hofher from Baum and Associates explained that the District's equalized assessed valuation (EAV) dropped which in turn lowered the District's bonding authority. Previously, the District's bonding authority would have provided 15.8 million for a new school. With the drop in EAV, the District's new bonding authority is less than 12 million. The solution to this problem is to ask the District's legal counsel to seek a waiver from the Illinois General Assembly to increase the District's bonding authority. The other possibility is to get 2/3 of the voters to approve a referendum to bump up the District's bonding limit.
2. Mr. John Izzo, from the firm of Sraga Hauser, explained that the District can borrow up to 6.9% of their EAV. The District could ask the legislature for a one-time waiver. This waiver would have to be approved by the general assembly. The waiver won't be approved by the November election. If the referendum passes, the legislature may be more likely to grant the waiver, probably in the spring of 2013. However, there is no guarantee that the waiver will be approved.
3. Mr. John Izzo distributed Board Policy 6130, Prohibited Political Activities/Ban on Receipt of Gifts. This information is in regard to ethics and the referendum.

**BROOKWOOD SCHOOL DISTRICT 167
CLOSED SESSION MEETING
July 9, 2012**

Closed Session Meeting Minutes

Present: J. Dixon, L. Wheeler, C. Pettis, M. Plott,
D. Birmingham, A. Taylor, and P. Hollich

Closed session began at 8:20 p.m.

The Board discussed the hiring process for the principal of Hickory Bend School.

The Board discussed the hiring process for the position of Business Manager.

The Board discussed the dismissal of employee 11-12I. The Board decided not to dismiss the employee, to uphold the five-day suspension without pay, and add two more days of suspension without pay.

Closed session ended at 10:37 p.m.

Respectfully submitted:

Secretary
Board of Education

President
Board of Education