

**BROOKWOOD SCHOOL DISTRICT 167
REGULAR MEETING - SEPTEMBER 17, 2012
BOARD ROOM - ADMINISTRATIVE & DIAGNOSTIC CENTER**

I. CALL TO ORDER

The regular meeting of the Brookwood School District 167 Board of Education was called to order by President Melinda Plott at 7:31 p.m.

Following the Pledge of Allegiance, roll call was answered by: J. Dixon, L. Wheeler, S. Brunson, C. Pettis, M. Plott, and A. Taylor

6 Present
1 Absent

Absent: D. Birmingham

II. CITIZEN'S COMMENTS

None

III. APPROVAL OF MINUTES

The August 13, 2012 regular meeting minutes and the September 10, 2012 special meeting minutes were approved.
Taylor/Brunson

Regular/Special Meeting Minutes Approved
5-0
1 Abstain

IV. APPROVAL OF BILLS AND PAYROLL

Bills totaling \$521,753.23, the August actual payroll of \$373,008.19 and the September payroll as per agreements were approved. Taylor/Brunson

Bills/ Payroll Approved
6-0

V. REPORTS

A. Superintendent's Report--See attached.

B. President's Report

1. Mrs. Plott thanked the union presidents, administrators, teachers, and staff for their efforts and accomplishments with negotiations and for starting classes on time.
2. Mrs. Plott reported that the Board has been working on reviewing and revising the proposed new policy manual and asked the Board to pay attention to Section 7.
3. Mrs. Plott reported that in September of 2010, the Board considered a motion to put a fence around the Longwood playground. There was discussion regarding a green chain link fence versus a black wrought iron fence. The Pre-K audit recommended a fence but the vote was a tie and the motion failed. Mrs. Plott asked the

Board to consider putting the wrought iron fence on the October agenda as an action item. Mrs. Wheeler stated she thought that only a person who voted no on the original motion can put it back on the agenda. Mrs. Plott stated that in a tie, the motion can be put back on the agenda. Mr. Dixon proposed to discuss the fence at the October meeting and vote on it in November.

Mr. Taylor made a motion to put the fence on the October agenda as an action item. Mrs. Plott seconded the motion. Mr. Taylor, Mrs. Plott, Mrs. Brunson, and Mrs. Pettis voted yes. Mr. Dixon and Mrs. Wheeler voted no. The motion passed.

C. Committee Reports

1. Mr. Dixon reported that he attended the SPEED meeting. SPEED is developing a new website, they passed their budget, and they purchased a building at 14 S. Ashland in Chicago Heights to be used for students to learn life skills. SPEED is also discussing partnering with District 170 to use part of the building as a math and science academy.

D. Board Member Comments

1. Mrs. Wheeler reported the Board approved the Building and Grounds Committee's recommended improvements to Brookwood Middle School but she has not heard anything regarding the carpeting and lighting.
2. Mrs. Wheeler inquired as to whether she is still the SCOPE representative. Dr. Hollich responded yes.
3. Mrs. Wheeler stated that the Board has not finished the training with Targeted Achievement through Governance (TAG). Mrs. Plott responded that this will be delayed until the beginning of the year.
4. Mrs. Wheeler inquired about the executive search for a new superintendent. Dr. Hollich asked if the Board would like presentations from different search firms. Mrs. Wheeler stated she liked IASB. Mr. Dixon felt all three companies should make presentations. Dr. Hollich will set up the presentations for a meeting in October.

VI. READING OF COMMUNICATIONS

None

VII. CLOSED SESSION

The Board went into closed session at 8:36 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and the placement of individual students in special education programs and other matters relating to individual students. Wheeler/Taylor

Into Closed
Session
Approved
6-0

The Board returned from closed session at 9:48 p.m. Taylor/Brunson

Return From
Closed
Session
Approved
6-0

VIII. RECOMMENDED ACTION

A1. The resignation of Lisette Livingston, program aide at Brookwood Junior High, was accepted effective September 28, 2012. Patrick Alexander was hired as a full-time custodian at Hickory Bend School effective September 18, 2012 at the beginning salary per the 2012-2014 USA Agreement. Vicki Brewer was hired as a cafeteria employee at Brookwood Junior High School effective September 18, 2012 at the hourly rate per the 2012-2014 USA Agreement. Gail Howze was hired as a playground supervisor at Longwood School effective September 18, 2012 at the hourly rate per the 2012-2014 USA Agreement. Brandon Sebek was hired as a full-time custodian at Brookwood Junior High School effective September 18, 2012 at the beginning salary per the 2012-2014 USA Agreement. Dixon/Brunson

L. Livingston
Resignation;
P. Alexander,
V. Brewer,
G. Howze,
B. Sebek
Hired
Approved
6-0

- A2. The resignation of Rebecca Moore, 4th grade teacher at Hickory Bend School was accepted effective August 9, 2012. The resignation of Byron Prell, 6th grade teacher at Brookwood Middle School was accepted effective September 18, 2012. Alissa Crowel was hired as a 4th grade teacher at Hickory Bend School effective September 18, 2012 at a salary of MA, Step E, \$41,699 prorated. Jessica Lyons was hired as a Spanish teacher at Brookwood Middle School effective September 18, 2012 at a salary of BA, Step A, \$36,329 prorated. Kim Studstill, School Psychologist, was released effective August 28, 2012. Taylor/Dixon
- R. Moore,
B. Prell
Resignations;
A. Crowel,
J. Lyons
Hired;
K. Studstill
Release
Approved
6-0
- B. The Board approved alternative 2 in order to allow access to our enhanced bandwidth at a cost not to exceed \$8,500. Taylor/Brunson
- Access to
Enhanced
Bandwidth
Approved
6-0
- C. The Board approved the Negotiated Agreement between the Brookwood School District 167 Board of Education and the Unified Staff Association for 2012-2014. Dixon/Taylor
- USA
Negotiated
Agreement
2012-2014
Approved
6-0
- D. The Board approved the salaries for the 2012-2013 school year for the administrative, pupil personnel services, and classified administrative staff as follows: Beth Lindsay, \$111,415; Sharon Price, \$107,741, Shirley Bragg, \$103,107; Reginald Patterson, \$95,659; Onquanette Pierce, \$86,569; Jill Larson, \$85,530; Charles Anderson, \$85,081; Adekunle Adegbemi, \$63,036; Bernard Chapin, \$57,337; Ali Pedersen, \$53,374; Kimberley Blackwell, \$53,374; Joyce Johnson-James, \$64,257; Brenda Porter, \$63,036; Bridget Duggan, \$58,160; Cynthia Myles, \$51,565; Alex Trakas, \$66,950; Carol Chavez-Luczak, \$33,087; Traci Mapp, \$35,000; Debbie Young, \$69,437; Alma Davis, \$53,007; Linda Shander, \$47,267; Alice Ooms, \$41,640; and Jan Machnikowski, \$36,013. Dixon/Taylor
- 2012-2013
Salaries
Approved
6-0

- E. The Board approved the SCOPE membership dues of \$1,548.50 for the 2012-2013 year. Brunson/Taylor

SCOPE
Membership
Dues
Approved
6-0

Comment: Mrs. Wheeler asked why SCOPE bases their membership dues on the 2009 EAV. Dr. Hollich will check on this.

- F. The Board approved Fed Ed membership dues of \$325.00 for the 2012-2013 year. Taylor/Brunson

Fed Ed
Membership
Dues
Approved
6-0

Comment: Mrs. Wheeler asked if it is necessary to join both SCOPE and Fed Ed. Dr. Hollich stated that SCOPE handles political issues at the local and state level and Fed Ed handles political issues at the federal level.

- G. A motion to postpone the recommendation to purchase wall pads for Hickory Bend School until the October meeting was approved. Dixon/Taylor

Postpone
Recommendation
to Purchase
Wall Pads
Approved
6-0

- H. The Board approved the 2012-2013 budget for Brookwood School District 167 showing a balance on hand of \$14,749,704, with anticipated revenues of \$14,244,616, other financing sources of \$0, anticipated expenditures of \$16,128,561, leaving a balance on hand on June 30, 2013 of \$12,865,759. Brunson/Dixon

2012-2013
Budget
Approved
6-0

- I. The Board approved Brookwood School District 167's participation in the Rising Star process. Dixon/Taylor

Rising Star
Participation
Approved
6-0

- J. The Board denied the request for early entrance into Kindergarten for student 12-13A.

Early Entrance
Into
Kindergarten
Denied
6-0

IX. ANNOUNCEMENTS

- | | | |
|-------------------------------|----|--|
| Tuesday, September 18, 2012 | -- | Middle School Open House, 6:00-8:00 p.m.
2:00 p.m. District Dismissal |
| Tuesday, September 25, 2012 | -- | Hickory Bend/Longwood Open Houses, 6:00-8:00 p.m./2:00 p.m. District Dismissal |
| Wednesday, September 26, 2012 | -- | PTA Meeting, 7:00 p.m., Middle School |
| Friday, September 28, 2012 | -- | Half Day School Improvement, 11:30 a.m. Dismissal |
| Monday, October 8, 2012 | -- | Columbus Day Observance/No School |
| Thursday, October 11, 2012 | -- | Longwood Father/Daughter Dance
Pre-K Screenings |
| Friday, October 12, 2012 | -- | Middle School Family Movie Night, 6:00-8:00 p.m.
Pre-K Screenings |
| Monday, October 15, 2012 | -- | October Board of Education Meeting, 7:30 p.m. |

X. CITIZEN'S COMMENTS

Danielle Ford stated her child is exceptional and asked if the Board reviewed the books and other information she submitted. She stated her child's math skills and comprehension are at the first grade level. Mrs. Plott stated that the Board did not have enough information and the child needs to be tested.

Trina Barton, Chairperson for the Citizens for a Healthy, Safe and Secure Brookwood Middle School, asked if they can request email addresses under FOIA. Dr. Hollich stated she will check with the Board attorney.

Trina Barton asked if tours of the Middle School have to be conducted after school hours. Dr. Hollich responded that it depends upon the size of the group. Mrs. Barton asked who she should contact. Dr. Hollich responded she can contact the Middle School principal or herself.

Danielle Ford asked if she has her child tested, can she resubmit her request. Mrs. Plott stated she must check with Dr. Hollich or Dr. Price. Dr. Hollich responded that she should consult her child's pediatrician for the names of licensed child psychologists.

XI. ADJOURNMENT

The meeting adjourned at 10:12 p.m.
Taylor/Wheeler

Meeting
Adjourned
All AYE

Deborah M. Young
Recording Clerk

Secretary

President

Present: R. Patterson, O. Nowels, S. Bragg, B. Lindsay,
S. Price, P. Czaphowicz, S. Jackson, B. Whalen,
S. Mangan, K. Murphy, A. Newman, C. Crowel, T. Mapp,
H. Winston, E. Hitchcock, L. Louis, E. Holmes,
T. Paxton, D. Ford, B. Moehlig, J. Lyons, A. Wilson,
T. Barton, J. Nash, S. Nicks, and V. Young

BROOKWOOD SCHOOL DISTRICT 167

Superintendent's Report

September, 2012

1. The Principals introduced their new staff.
2. Dr. Hollich reported that the IASB South Cook fall dinner meeting is October 9, 2012.
3. Dr. Hollich reported that registration for the NSBA conference begins October 17, 2012.
4. Mario Planera, architect of record, indicated he was sorry he was unable to attend the August meeting and asked the Board if they had any questions. Mr. Dixon asked Mr. Planera if he could draw up a simple plan of what the new school might look like and the approximate cost. Mr. Planera responded he could do a floor plan and an outside rendering of what the school might look like.
5. John Izzo, attorney, reported that the language for legislation to extend the debt limit has been prepared and reviewed by Chapman and Cutler, the Township Treasurer, and Peg Agnos from SCOPE. Mr. Izzo reviewed the Board's role during the referendum campaign. He stated that no public money can be used to urge voting for or against the referendum. Public money can be used to inform the public objectively. No political activities can be performed during compensated time (work hours).

**BROOKWOOD SCHOOL DISTRICT 167
CLOSED SESSION MEETING
September 17, 2012**

Closed Session Meeting Minutes

Present: J. Dixon, L. Wheeler, C. Pettis, M. Plott,
S. Brunson, A. Taylor, and P. Hollich

Closed session began at 8:45 p.m.

The board discussed negotiations. Highlights include:

- Three percent raise for the next two years
- Insurance remains the same
- Job descriptions issued by October 1 or two weeks after board approval
- Custodians will be provided winter jackets
- Can't strike under this agreement
- An unexcused absence is further defined
- Military Caregiver Leave is also defined
- Twenty years of service is now \$3,500 one-time payment with six months written notice of retirement

The Board discussed salary recommendations. The Board wants to look at the fact that no raises were based on evaluations of the administrative team, central office staff (non union), and student support services (non union). There should be a way to rate each evaluation so that it will tie into the percent of increase for their salary.

The Board discussed the release of an employee

The Board discussed the request for early entrance into kindergarten for student 12-13A. The Board felt there is not enough information to support the action.

Closed session ended at 9:48 p.m.

Respectfully submitted:

Secretary
Board of Education

President
Board of Education