

**BROOKWOOD SCHOOL DISTRICT 167  
REGULAR MEETING – DECEMBER 10, 2012  
BOARD ROOM – ADMINISTRATIVE & DIAGNOSTIC CENTER**

**I. CALL TO ORDER**

The regular meeting of the Brookwood School District 167 Board of Education was called to order by President Pro Tem Cynthia Pettis at 7:30 p.m.

Following the Pledge of Allegiance, roll call was answered by: J. Dixon, 6 Present  
L. Wheeler, S. Brunson, C. Pettis, D. Birmingham, and A. Taylor 1 Absent

Absent: M. Plott

**II. CITIZEN'S COMMENTS**

None

**III. APPROVAL OF MINUTES**

The November 12, 2012 regular meeting minutes were approved.  
Taylor/Wheeler

Regular  
Meeting Minutes  
Approved  
6-0

The November 26, 2012 special meeting minutes were approved.  
Taylor/Birmingham

Special Meeting  
Minutes  
Approved  
6-0

The November 26, 2012 closed session minutes were approved.  
Dixon/Taylor

Closed Session  
Minutes  
Approved  
6-0

**IV. APPROVAL OF BILLS AND PAYROLL**

Bills totaling \$375,152.97, the November actual payroll of \$903,521.92 and the December payroll as per agreements were approved.  
Taylor/Brunson

Bills/Payroll  
Approved  
6-0

Comments: Mrs. Wheeler had a question about the bill from the 95% Group. She asked if the Board approved the 95% Group. She doesn't see how the 95% Group fits into the common core. Dr. Hollich responded that the 95% Group does not show teachers what to teach but how to teach the curriculum. Mrs. Wheeler indicated she would like the Board to discuss whether the 95% Group is benefitting the students and whether to keep it or not. Mrs. Wheeler asked about the payment to ISBE. Dr. Hollich responded that it was a repayment of Early Childhood grant money.

V. REPORTS

A. Superintendent's Report--See attached.

B. President's Report

1. Mrs. Pettis, who filled in for Mrs. Plott, encouraged community members to come out to school board meetings.

C. Committee Reports

1. Mrs. Wheeler reported that the Buildings and Grounds Committee met on December 3, 2012. She indicated that the life safety work has been completed with the exception of hooking up the temperature controls to the computer. She also stated that she would have a recommendation for an action item at the January Board meeting.
2. Mrs. Wheeler reported on her attendance at the SCOPE meeting:
  - There will be a meeting on December 13, 2012 at 7:30 p.m. at Richards High School regarding pension reform.
  - Senate Bill 1849 supports gambling revenues.
  - The District 167 Board has already signed the charter schools resolution.
  - Pension costs will be shifted to school boards.

D. Board Member Comments

1. Mr. Taylor asked Mrs. Wheeler if she could mention to the Board what the suggested Building & Grounds Committee action item is for the January meeting.
2. Mr. Taylor commented that Mrs. Pettis is doing a good job filling in for the President.
3. Mr. Dixon indicated that the Finance Committee is meeting on December 19, 2012 at 6:00 p.m. at the Administrative Center.
4. Mr. Dixon reported that he visited the Calumet City schools to see their 1 to 1 laptop program. He also reported that the Technology Committee is meeting on December 11, 2012.

VI. READING OF COMMUNICATIONS

None

VII. CLOSED SESSION

The Board did not go into closed session due to the lack of a motion and second.

VIII. RECOMMENDED ACTION

A. The Board accepted the resignation of Vicki Brewer, cafeteria employee at Brookwood Junior High, effective December 20, 2012. The Board accepted the resignation of Alicia Jackson, Playground Supervisor at Longwood School, effective December 20, 2012. The Board approved the resignation of Versetta Young, Para-professional at Brookwood Middle School, effective November 28, 2012. Taylor/Birmingham

V. Brewer,  
A. Jackson,  
V. Young  
Resignations  
Approved  
6-0

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|---|--|
| B. It was moved by D. Birmingham and seconded by S. Brunson to withdraw the certified personnel action item.  | Withdraw Certified<br>Action Item<br>Approved<br>6-0                 |
| C. The Tax Levy Resolution for 2012 was approved. (See attached resolution.) Taylor/Dixon   | 2012 Tax Levy<br>Resolution<br>Approved<br>6-0                       |
| D. The Resolution Authorizing Reduction of Certain Fund Levies for the 2012 levy year was approved. (See attached resolution.) Taylor/Brunson   | Reduction of<br>Certain Fund Levies<br>Resolution<br>Approved<br>6-0 |
| E. The Lost Cost Factor resolution for 2012 was approved. (See attached resolution.) Taylor/Wheeler   | Lost Cost Factor<br>Resolution<br>Approved<br>6-0                    |
| F. The Board approved to keep closed the closed session minutes from December 18, 2006; March 22, 2010, one and two; February 14, 2011; March 14, 2011, April 18, 2011 two; and May 9, 2011. Taylor/Brunson | Keep Closed the<br>Closed Session<br>Minutes<br>Approved<br>5-1      |

IX. ANNOUNCEMENTS

- Wednesday, December 12, 2012--*Longwood Kindergarten Music Program; 1:30 & 7:00 p.m.*
- Thursday, December 13, 2012--*Junior High Winter Band & Choral Concert, 6:00 p.m.*  
--*Middle School Gingerbread Workshop 6:30-8:00 p.m.*
- Tuesday, December 18, 2012--*Parent Advisory Council, 6:00 p.m., Junior High School*
- Wednesday, December 19, 2012--*Hickory Bend Kindergarten Concert, 1:30 & 7:00 p.m.*  
--*Finance Committee Meeting, 6:00 p.m.,*  
*Administrative Center*
- Thursday, December 20, 2012--*Hickory Bend Choir Caroling Winter Parties 1:30-2:30 p.m.*
- Friday, December 21, 2012--*Half Day School Improvement, 11:30 a.m. Dismissal*
- Monday, December 24, 2012 - January 4, 2013--*Winter Recess/No School*
- Monday, January 7, 2013--*School Resumes*
- Friday, January 11, 2013--*End of Quarter Two, 2:00 p.m. Dismissal*
- Monday, January 14, 2013--*January Board of Education Meeting*

X. CITIZEN'S COMMENTS

Roslon Seals stated she was happy about the referendum passing and asked if the staff will increase or decrease with the new school. Dr. Hollich replied that we don't know at this time because it will be based on the student population and class size

Jim Petrakos introduced himself and indicated he is with a new architectural firm located in Homewood.

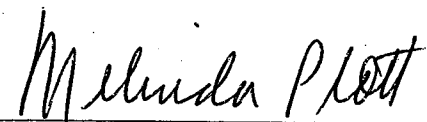
XI. ADJOURNMENT

The meeting adjourned at 8:14 p.m.  
Taylor/Dixon

Meeting  
Adjourned  
All AYE

Deborah M. Young  
Recording Clerk

  
Secretary  
**PRO TEM**

  
President

Present: R. Patterson, O. Nowels, S. Bragg, B. Lindsay, S. Price, P. Czaphowicz, S. Jackson, T. Mapp, R. Seals, A. Wilson, J. Petrakos, C. Malone, and N. Wartman.

## **BROOKWOOD SCHOOL DISTRICT 167**

### **Superintendent's Report**

**December, 2012**

1. Dr. Hollich called the Board's attention to the Pearson 1:1 Learning Briefing Document. Pearson will serve as the program manager for a 1:1 laptop program. The Technology Committee is working on a proposal and there will be a presentation to the Board in April.
2. Dr. Hollich reported that the contract for the superintendent's search with IASB has been signed. Donna Johnson would like a special Board meeting for about one hour. A possible date would be December 17, 2012. The Superintendent will send an email to the Board to check availability of this date.
3. Dr. Hollich distributed the Standard & Poors bond rating for District 167 which is a AA- rating.
4. Dr. Hollich stated that she will present the staffing plan for the 2013-2014 year in either January or February.
5. Dr. Hollich distributed program and position costs to the Board.

ILLINOIS STATE BOARD OF EDUCATION

School Business Services Division  
217/785-8779

Original:  X  
Amended:

CERTIFICATE OF TAX LEVY

A copy of this Certificate of Tax Levy shall be filed with the County Clerk of each county in which the school district is located on or before the last Tuesday of December.

District Name Brookwood School District 167	District Number 07-016-1670-02	County Cook
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Amount of Levy

Educational	\$ 5,230,000	Fire Prevention & Safety *	\$ 100
Operations & Maintenance	\$ 900,000	Tort Immunity	\$ 100
Transportation	\$ 400,000	Special Education	\$ 100
Working Cash	\$ 88,000	Leasing	\$ 100
Municipal Retirement	\$ 175,000	Other	\$
Social Security	\$ 210,000	Other	\$
		Total Levy	\$ 7,003,400

\* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

See explanation on reverse side.

Note: Any district proposing to adopt a levy must comply with the provisions set forth in the Truth in Taxation Law.

We hereby certify that we require:

the sum of 5,230,000 dollars to be levied as a special tax for educational purposes; and  
 the sum of 900,000 dollars to be levied as a special tax for operations and maintenance purposes; and  
 the sum of 400,000 dollars to be levied as a special tax for transportation purposes; and  
 the sum of 88,000 dollars to be levied as a special tax for a working cash fund; and  
 the sum of 175,000 dollars to be levied as a special tax for municipal retirement purposes; and  
 the sum of 210,000 dollars to be levied as a special tax for social security purposes; and  
 the sum of 100 dollars to be levied as a special tax for fire prevention, safety, energy conservation, disabled accessibility, school security and specified repair purposes; and  
 the sum of 100 dollars to be levied as a special tax for tort immunity purposes; and  
 the sum of 100 dollars to be levied as a special tax for special education purposes; and  
 the sum of 100 dollars to be levied as a special tax for leasing of educational facilities or computer technology or both, and temporary relocation expense purposes; and  
 the sum of 0 dollars to be levied as a special tax for \_\_\_\_\_; and  
 the sum of 0 dollars to be levied as a special tax for \_\_\_\_\_  
 on the taxable property of our school district for the year

Signed this 10th day of December 2012.

*Cynthia Pettis*  
(President) **PRO TEM**  
*Harley Truesdell*  
(Clerk or Secretary of the School Board of Said School District)

When any school is authorized to issue bonds, the school board shall file a certified copy of the resolution in the office of the county clerk of each county in which the district is situated to provide for the issuance of the bonds and to levy a tax to pay for them. The county clerk shall extend the tax for bonds and interest as set forth in the certified copy of the resolution, each year during the life of the bond issue. Therefore to avoid a possible duplication of tax levies, the school board should not include a levy for bonds and interest in the district's annual tax levy.

Number of bond issues of said school district that have not been paid in full 3

(Detach and Return to School District)

This is to certify that the Certificate of Tax Levy for School District No. \_\_\_\_\_, \_\_\_\_\_ County, Illinois, on the equalized assessed value of all taxable property of said school district for the year \_\_\_\_\_ was filed in the office of the County Clerk of this County on \_\_\_\_\_.

In addition to an extension of taxes authorized by levies made by the Board of Education (Directors), an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon.

The total levy, as provided in the original resolution(s), for said purposes for the year \_\_\_\_\_, is \$ \_\_\_\_\_.

(Signature of County Clerk)

(Date)

(County)

**RESOLUTION PROVIDING FOR TAX LEVY FOR THE YEAR 2012 FOR BROOKWOOD SCHOOL DISTRICT 167, COOK COUNTY, ILLINOIS AND PROVIDING FOR CERTIFICATION TO THE COUNTY CLERK**

**WHEREAS** The Board of Education of Brookwood School District 167, Cook County, Illinois, has heretofore adopted a budget for said District for the fiscal year commencing July 1, 2012 and ending June 30, 2013 and

**WHEREAS** It is necessary for the Board of Education of said district to determine how much money must be raised by taxation to defray the expenses of the district for educational purposes, for operations, building and maintenance purposes, for Working Cash Fund, for Illinois Municipal Retirement purposes, for social security purposes, for fire prevention, safety, energy conservation, handicapped accessibility, and school security purposes, for transportation purposes, for tort immunity purposes, for special education building purposes, for leasing educational facilities purposes, and to file a certificate as to such amount with the County Clerk of Cook County, Illinois:

**NOW, THEREFORE, BE IT RESOLVED**

By the Board of Education of Brookwood School District 167, Cook County, Illinois, that the district will require the following sum of money to be levied upon all the taxable property of the district for the year 2012 at the full, fair cash value thereof, as equalized or assessed by the Department of Revenue, for the following purposes:

Educational	\$ 5,230,000
Operations, Bldg. & Maintenance	900,000
Transportation	400,000
Working Cash	88,000
Illinois Municipal Retirement	175,000
Social Security	210,000
Fire Prevention, Safety, Energy Conservation, Handicapped Accessibility and School Security	100
Tort Immunity	100
Special Education Purposes	100
Leasing Educational Facilities	100

**BE IT FURTHER RESOLVED**

That the President and Secretary of this Board of Education be and are hereby authorized and directed to forthwith execute and file with the County Clerk of Cook County, Illinois, a Certificate of Tax Levy for the year 2012 providing for a levy of the amounts as aforesaid.

Adopted this 10<sup>th</sup> day of December, 2012.

On motion of A. Taylor, seconded by J. Dixon

Ayes: J. Dixon, L. Wheeler, S. Brunson, C. Pettis, D. Birmingham, A. Taylor

Nays: None

Pass: None

Attest: Cynthia Pettis  
President **PRO TEM**

Approved: [Signature]  
Secretary

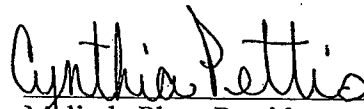


CERTIFICATE OF COMPLIANCE WITH THE  
TRUTH IN TAXATION ACT

I DO HEREBY CERTIFY that I am presiding officer of the Board of Education of  
Brookwood School District 167, Cook County, Illinois.

I DO HEREBY CERTIFY that preliminary to the adoption of the 2012 tax levy by  
said Board of Education, the Board did comply fully with all the provisions of  
THE TRUTH IN TAXATION ACT.

DATED: December 10, 2012



Melinda Plott, President  
Board of Education

**PRO TEM**

RESOLUTION AUTHORIZING REDUCTION OF  
CERTAIN FUND LEVIES FOR THE 2012 LEVY YEAR

WHEREAS, on December 10, 2012, the Board of Education of Brookwood School District 167, Cook County, Illinois ("School District") did file a duly approved certificate of tax levy for the 2012 levy year with the County Clerk of Cook County ("County Clerk"); and

WHEREAS, the Illinois General Assembly and Governor Edgar did subsequently approve Public Act 89-01 which subjected all Cook County taxing districts to the Property Tax Extension Limitation Law ("PTELL") for the 2012 levy year and imposed a 3.0 percent limit on the increase in tax extension from the 2011 levy year to the 2012 levy year; and

WHEREAS, the County Clerk has notified each Cook County taxing district now subject to the PTELL that it may direct the County Clerk's Office, by proper resolution, to make specific and necessary reductions to its tax levy for the 2012 levy year to meet the requirements of the PTELL.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Brookwood School District 167, Cook County, Illinois as follows:

Section 1                      That the Board of Education hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does hereby incorporate them into this Resolution by reference.

Section 2                      That the Board of Education further authorizes and directs the County Clerk that if any additional reductions are required to be made to the School District's tax levy, that such reductions shall be made to the following funds as indicated:

Education	100%
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Section 3                      That the President of this Board of Education be and is hereby authorized and directed to sign on behalf of the Board of Education the attached Certificate of Tax Levy prepared for the School District by the County Clerk.

Section 4                      That the Superintendent of Schools of this School District be and is hereby directed to file a copy of the attached Certificate of Tax Levy and a certified copy of this Resolution with the County Clerk as soon as practicable following their adoption and execution.

Section 5                      That all other resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect immediately and forthwith upon its passage.

AYES: J. Dixon, L. Wheeler, S. Brunson, C. Pettis, D. Birmingham,  
A. Taylor

NAYS: None

ABSENT: M. Plott

Adopted this 10<sup>th</sup> day of December, 2012.

Cynthia Pettis  
President, Board of Education

**PRO TEM**

ATTEST:  
Charley Brunson  
Secretary, Board of Education

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF COOK        )


CERTIFICATION

I, the undersigned, do hereby certify that I am the duly qualified and acting secretary of the Board of Education (the "Board") of Brookwood School District 167, Cook County, Illinois (the "District"), and as such official I am the keeper of the records and files of the District and the Board.

I do further certify that attached hereto is a true and correct copy of a reduction entitled "Resolution Authorizing Reduction of Certain Fund Levies for the 2012 Levy Year" duly adopted by the Board at a public meeting conducted on December 10, 2012.

I do further certify that the deliberations of the Board on the adoption of said Resolution were conducted openly, that the vote on the adoption of said Resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the passage of said Resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 10<sup>th</sup> day of December, 2012.

  
\_\_\_\_\_  
Shirley Brunson, Secretary  
Board of Education

LOST COST FACTOR RESOLUTION

WHEREAS the Cook County Tax Extension Department has indicated that it will continue to apply five percent (5%) lost cost to the Bond and Interest amount to be levied and three percent (3%) to the remaining funds unless otherwise directed by the School Board via formal resolution, and

WHEREAS the analysis by the Bloom Township Treasurer of our collection experience of current and prior years real estate taxes indicates the School Board should file a resolution requesting a lost cost factor of seven percent (7%) to cover Bond and Interest requirements and six percent (6%) to cover all other funds, therefore,

BE IT RESOLVED that the Board of Education of Brookwood School District 167 requests the County Clerk, Cook County, Illinois, to use the lost cost factor of seven percent (7%) to cover Bond and Interest other funds in the collection of taxes for the year 2012.

Adopted this 10<sup>th</sup> day of December, 2012.

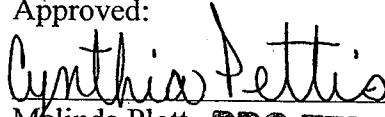
on motion of A. Taylor, seconded by L. Wheeler

AYES: J. Dixon, L. Wheeler, S. Brunson, C. Pettis, D. Birmingham, A. Taylor

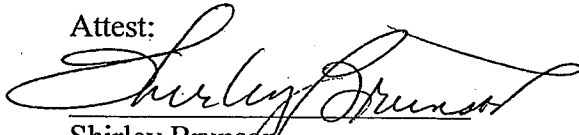
NAYS: None

ABSENT: M. Plott

Approved:

  
Melinda Plott **PRO TEM**  
President

Attest:

  
Shirley Brunson  
Secretary