



BROOKWOOD SCHOOL DISTRICT NO. 167

Serving children in all or part of Chicago Heights, Glenwood, Holbrook, Lansing, Lynwood, and Rural Cook County

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Superintendent

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Dear Parent:

This is to inform you that you have the right to request information regarding the professional qualifications of any teacher that is instructing your child. You may request information regarding the following:

- Whether or not the teacher has met the state certification requirements;
- Whether or not the teacher is teaching under emergency or provisional status;
- The bachelor's degree major of the teacher, any other certification or degrees held by the teacher and the subject areas of the certification or degrees; and
- Whether your child is provided services by teacher aides/paraprofessionals and, if so, their qualifications.

You will receive a response to your request for information within ten days.

Sincerely,

A handwritten signature in cursive script that reads 'Pamela K. Hollich'.

Dr. Pamela K. Hollich
Superintendent